



*Envisioning a community in which everyone is given the opportunity to thrive and live with dignity.*

Addie's Attic Clothing Bank Augusta Community Warming Center Everyday Basic Essentials Pantry No One Left Behind Volunteer Program

## **BRIDGING THE GAP COVID-19 GUIDELINES updated November 2020**

### **CURBSIDE SERVICES ONLY**

#### **EVERYDAY BASICS HYGIENE PANTRY:**

Please wait in your vehicle or under the big white tent and someone will come to you to take your order

#### **COATS & BOOTS:**

Please wait in your vehicle or under the big white tent and someone will come to you and give you instructions

#### **ADDIE'S ATTIC CLOTHING BANK:**

##### **EMERGENCY ORDERS ONLY**

(this means you do not have access to clothing due to a house fire, emergency relocation, homelessness or recent release from incarceration)

We will provide an order form and make arrangements for you to pick up the completed order

We are not able to fill non-emergency orders at this time

#### **Customers**

- Are required to wear cloth face coverings or face shields, ***even while in their vehicles***. Face coverings will be available to those who do not have one \*
- Should not bring their own bag
- Will be offered disposable gloves if desired
- Should remain 6 feet from other people whenever possible and follow posted guidelines
- Will not be allowed to use the restroom

\*If a customer is not able to wear a face covering for medical reasons, Bridging the Gap will make reasonable accommodations as possible.

#### **Employees and Volunteers**

- Are required to wear cloth face coverings or face shields
- Will practice good hand hygiene with frequent handwashing-- especially between contact with customers

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*Bridging the Gap is a non-profit program of Emmanuel Lutheran Episcopal Church and a Partner Program of the United Way of Kennebec Valley*



- Will sanitize workstations and public areas frequently
- Will stay 6 feet apart whenever practical

These guidelines may be adjusted at any time at the discretion of Bridging the Gap to ensure a safe, friendly and functional experience for customers, volunteers and staff.

